

## 2018-19 STARTING/REACTIVATING AN ALUMNI

Congratulations on Starting/Reactivating an Alumni! The Alumni is a great thing to have in your area for raising money for scholarships/activities in your local chapter, and supporting the FFA Advisor. An active Alumni has 10 alumni members. Our Membership Year runs from **August 1st-July 31st**.

Here is what is needed to start/reactivate an Alumni:

- Emailed Charter Application
  - Name - Please note the name must have “FFA Alumni” at the end of it. National FFA Alumni is requiring “official names” to match the school’s name. You can go by whatever you want locally as long as “FFA Alumni” is at the end of your name. Ex. Friends of Manteno FFA Alumni, at National FFA Alumni they are recognized as “Manteno FFA Alumni” only. Please put the “official” name on the application.
- Affiliate Fee - \$150 (\$100 National FFA Alumni & \$50 Illinois FFA Alumni).
- Emailed Excel Roster:
  - Mandatory – Complete Address, please do not send members that do not give you an address. I will not be able to put them in the system without an address.
  - Mandatory-Providing Email Addresses – National FFA Alumni has made providing an email addresses from everyone mandatory. If they do not have one, please leave blank, and I will try and get their membership through National’s system.
  - High School Graduation Year – Please include the high school graduation year if someone has graduated in the last 5 years from high school and was in the Illinois FFA. These past FFA members get a free 5-year Associate Membership and are added automatically every year to your roster. There is nothing we can do regarding taking these off of your roster.
- Lifetime Memberships - \$250 (\$200 National FFA Alumni & \$50 IL FFA Alumni Dues).
- Tax Forms – Please get an EIN # from the IRS, once you have received your EIN Number, please mail in the National FFA Alumni letter requesting group extension with them for their 501c3 status.
  - Once established then every year by May 15<sup>th</sup> send in the paperwork that the IRS sends you to keep the group extension active. If this is not kept active you’ll lose your 501c3 status. If after 3 years this is not kept active, then you’ll lost the group extension with National FFA Alumni and you’ll never be able to get that back. So please make sure the alumni’s contact person with the IRS is someone that is going to keep the paperwork up-to-date yearly.
  - Your Alumni name must match the High School’s name (see above regarding the name of your chapter).

If you would like questions answered at your meetings, invite your Alumni District Directors and have them come answer questions. Please give them two weeks’ notice to your meeting to allow time to add it to their schedules. Please contact them if you have questions, they are a great form of knowledge to get your Alumni running smoothly.

**District I Directors**

Rick Duchow ([rduchow@frontier.com](mailto:rduchow@frontier.com))  
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**District II Directors**

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**District III Directors**

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Open Position

**District IV Directors**

Angie Vanatta ([avanatta69@gmail.com](mailto:avanatta69@gmail.com))  
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**District V Directors**

Ted Hughes ([Hughesag1@gmail.com](mailto:Hughesag1@gmail.com))  
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Please contact Patti Davis at [pdavis@illinoisffa.org](mailto:pdavis@illinoisffa.org) with any questions. We look forward to working with you in the future!